

2024

MANATEE COUNTY

Candidate Qualifying Handbook



Manatee County Supervisor of Elections Office

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Chapter 1 – Background

The information contained in this publication is intended as a quick reference guide only. To the extent that this handbook covers material beyond that contained in law or rule, the Supervisor of Elections Office offers such material to candidates merely as guidelines. It is the responsibility of the person seeking to qualify to read, understand, and comply with applicable federal and state law requirements, procedures and timelines for qualifying. [Chapters 97-106, Florida Statutes](#), the [Constitution of the State of Florida](#), and Division of Elections' advisory [opinions](#) and [rules](#), the texts of which control, should be reviewed in their entirety for complete information regarding qualifying.

This handbook explains the qualifying procedures for local candidates who qualify with the Supervisor of Elections Office as party candidates, no party affiliation candidates, nonpartisan candidates, or write-in candidates. It gives the qualifications for each office, with both the regular and petition methods of qualifying, along with write-in procedures.

All applicable forms and publications are available on the Division of Elections website: dos.myflorida.com/elections/forms-publications.

Please direct any questions to the Manatee County Supervisor of Elections Office at **941-741-3823**.

Chapter 2 – Offices that Qualify with the Supervisor of Elections Office

Judicial Offices

- County Court Judge

County Offices

- County Commissioner
- Constitutional Officer
 - Clerk of the Circuit Court and Comptroller
 - Property Appraiser
 - Sheriff
 - Supervisor of Elections
 - Tax Collector
- School Board Member

Municipal Offices

- City of Anna Maria – Mayor, City Commissioner
- City of Bradenton – Mayor, City Councilor
- City of Bradenton Beach – Mayor, City Commissioner
- City of Holmes Beach – Mayor, City Commissioner
- City of Palmetto – Mayor, City Commissioner
- Town of Longboat Key – Mayor, Town Commissioner

Special Districts

- Community Development Districts (CDDs)
- Fire Districts
- Manatee County Mosquito Control District (MCMCD)
- Manatee River Soil and Water Conservation District (MRSWCD)

Chapter 3 – Resign-to-Run Law

Governing Law

No “officer” may qualify as a candidate for another state, district, county, or municipal public office if the terms, or any part thereof, run concurrently with each other without resigning from the office they presently hold. Also, any officer who “qualifies” for federal public office must resign from the office they presently hold if the terms, or any part thereof, run concurrently with each other. However, there are exceptions to the Resign-to-Run Law (see below).

(§ [99.012 \(3\) and \(4\)](#), Fla. Stat.)

What does “Qualify” Mean?

Each person seeking to qualify for nomination or election to a county or district office not covered by 99.061(1) shall file their qualification papers with, and pay their qualifying fee to, the county Supervisor of Elections Office. The qualifying fee shall consist of the filing fee and election assessment, and party assessment if any has been levied. In lieu of paying the qualifying fee, the person may qualify by the petition process pursuant to s. 99.095.

(§ [99.061\(2\)](#) and § [105.031](#), Fla. Stat.)

Who is an “Officer”?

An “officer” means a person, whether elected or appointed, who has the authority to exercise the sovereign power of the state pertaining to an office recognized under the State Constitution or laws of the state. With respect to a municipality, an “officer” means a person, whether elected or appointed, who has the authority to exercise municipal power as provided by the State Constitution, state laws, or municipal charter.

(§ [99.012\(1\)](#), Fla. Stat.)

“Officers” include, but are not limited to: mayors, city and county commissioners, state legislators, supervisors of elections, sheriffs, property appraisers, tax collectors, clerks of the circuit court and comptrollers, judges, school board members, superintendents of school, state attorneys and public defenders, municipal fire chiefs, medical examiners, and elected hospital board and airport authority members.

Exceptions to the Resign-to-Run Law

- Political party offices.
- Persons serving without salary on an appointed board or authority.
- Persons holding federal office.
- An elected officer running for federal office if the term of office they presently hold is scheduled to expire and be filled by election in the same primary and general election period as the federal office they are seeking.
- Persons seeking the office of President or Vice President of the United States.

Resignation Process

The resignation must be in writing at least 10 days prior to the first day of qualifying for the office sought.

- Elected district, county, or municipal officers:
 - Submit resignation to the officer before whom they qualified for the office they hold.
 - Submit a copy of the resignation to the Governor and to the Florida Department of State.
- Appointed district, county, or municipal officers:
 - Submit resignation to the officer or authority which appointed them to the office they hold.
 - Submit a copy of the resignation to the Governor and to the Florida Department of State.
- All other officers:
 - Submit resignation to the Governor.
 - Submit a copy of the resignation to the Florida Department of State.

Address Information

MANATEE COUNTY SUPERVISOR OF ELECTIONS OFFICE

The Honorable Michael Bennett, Manatee County Supervisor of Elections
600 301 Boulevard West • Bradenton, FL 34205-7946
Email info@votemanatee.gov; **Fax** 941-741-3820

GOVERNOR'S OFFICE

The Honorable Ron DeSantis, Governor
The Capitol • 400 South Monroe Street • Tallahassee, FL 32399-0001
Fax 850-922-9002

FLORIDA DEPARTMENT OF STATE

Donna S. Brown, Chief, Bureau of Election Records, Department of State
R.A. Gray Building, Room 316 • 500 South Bronough Street • Tallahassee, FL 32399-0250
Email elecrecords@dos.myflorida.com; **Fax** 850-245-6259 or 6260

Effective Date of the Resignation

The resignation's effective date must be no later than the earlier of the following dates:

- The date the officer would take office, if elected; or
- The date the officer's successor is required to take office.

Once submitted, the resignation is **irrevocable**.

Chapter 4 – Qualifying Options

Qualifying Fee Method

A person may pay a fee to qualify as a candidate. This qualifying fee is based on the salary of the office sought. Please refer to the qualifying requirements of each individual office sought for the specific amount of the fees.

Petition Method

A person may follow the candidate petition process to qualify as a candidate. A person satisfying the petition requirements is not required to pay the qualifying fee and party assessment, if applicable. However, the person must still satisfy other applicable requirements for qualifying.

Please refer to the current [Candidate Petition Handbook](#) for more information.

Write-In Candidate

A person may qualify as a write-in candidate. A write-in candidate is neither required to pay a qualifying fee or party assessment, nor collect petitions. However, the write-in candidate must still satisfy other applicable requirements for qualifying.

A qualified write-in candidate's name will not be listed on the ballot. A space will be available on the ballot where voters can write in that candidate's name.

Chapter 5 – Qualifying Process

Where and When to File

All qualifying fees and paperwork must be complete and received **before the end of qualifying period** (see **2024 Calendar – Election Cycle Activities**, herein), at this address:

**Manatee County Supervisor of Elections Office
600 301 Boulevard West, Suite 108
Bradenton, FL 34205-7946**

Optional Pre-Qualifying Period

The optional pre-qualifying period is an opportunity for candidates to avoid the rush of the one-week actual qualifying period by completing all the steps early: “...a qualifying office may accept and hold qualifying papers submitted not earlier than 14 days prior to the beginning of the qualifying period, to be processed and filed during the qualifying period” (§ 99.061(8), *Fla. Stat.*). Papers submitted during the pre-qualifying period are subject to the same requirements of the qualifying period, which are prescribed in Section 99.061(7)(a), *Florida Statutes*.

How to File

Filing before the Qualifying Period

Any person seeking public office may declare their intent to do so at any time prior to the next election for that office by filing forms DS-DE 9, *Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates*, and DS-DE 84, *Statement of Candidate*, with the Supervisor of Elections Office.

Filing during the Qualifying Period

It is a candidate’s responsibility to ensure qualifying fees, if applicable, and paperwork are complete and timely filed.

Candidates may submit qualifying paperwork by hand-delivery or mail. The Supervisor of Elections Office does **not** accept qualifying papers via facsimile or email.

To ensure that the qualifying fee, if applicable, and paperwork are timely submitted, a candidate or someone on their behalf should hand-deliver the paperwork directly to the Supervisor of Elections Office or use a commercial express courier service that ensures direct delivery.

Any Candidate Oath, Financial Disclosure Form, or qualifying check filed with the Supervisor of Elections Office earlier than the allowed 14-day pre-qualifying period is not valid for qualifying. If filed prior to the start of the pre-qualifying period, these documents must be filed again with the Supervisor of Elections Office before the close of qualifying.

(*Fla. Admin. Code R. [1S-2.0001](#)*)

Forms

- Current qualifying [forms](#) are available on the Division of Elections website.
- **Do not use older versions of forms as this may delay qualifying or prevent a person from qualifying.**
- The **Candidate Oath** form should be reviewed carefully for proper notarization. Improper notarization may prevent a person from qualifying.

- **Name on the Oath** – The candidate must include the candidate’s legal given name or names, a shortened form of the candidate’s legal given name or names, an initial or initials of the candidate’s legal given name or names, or a bona fide nickname customarily related to the candidate and by which the candidate is commonly known, immediately followed by the candidate’s legal surname.
- **Nickname** – If a candidate wishes to designate a nickname to be printed on the ballot, the candidate must file the affidavit on the reverse side of the oath, which must be verified under oath or affirmation, attesting that the nickname complies with the requirements of Section [99.0215](#), *Florida Statutes*.
(§ [99.021](#) and § [99.0215](#), *Fla. Stat.*)
- **Statement of Outstanding Fines, Fees or Penalties** – Each candidate, whether a party candidate, a candidate with no party affiliation, or a write-in candidate, shall, at the time of subscribing to the oath or affirmation, state in writing whether he or she owes any outstanding fines, fees, or penalties that cumulatively exceed \$250 for any violations of s. 8, Art. II of the State Constitution, the Code of Ethics for Public Officers and Employees under part III of chapter 112, any local ethics ordinance governing standards of conduct and disclosure requirements, or chapter 106.
(§ [99.021\(1\)\(d\)](#), *Fla. Stat.*)
- The candidate’s name printed on the Candidate Oath will be printed on the ballot **exactly** as printed on the Oath and cannot be changed after the end of qualifying.
- **Form 1, Statement of Financial Interests** for the year 2023; must be filed by all persons holding or qualifying to run for certain local offices as defined in Section 112.3145, *Florida Statutes*. Visit the [Commission on Ethics](#) for information on the current Form 1. The 2023 Statement of Financial Interests is required to be filed electronically. A copy of the electronically filed Form 1 must be provided to the Supervisor of Elections Office during qualifying.
- **Form 6, Full and Public Disclosure of Financial Interests** for the year 2023; must be filed by all persons holding or qualifying to run for certain offices as defined in Section 112.3144, *Florida Statutes*. Visit the [Commission on Ethics](#) for information on the current Form 6. The 2023 Full and Public Disclosure is required to be filed electronically. A copy of the electronically filed Form 6 must be provided to the Supervisor of Elections Office during qualifying.

Prohibition on Qualifying for Multiple Offices

No person may qualify as a candidate for more than one public office, whether federal, state, district, county, or municipal, if the terms or any part thereof run concurrently with each other.

(§ [99.012\(2\)](#), *Fla. Stat.*)

Qualifying Fee

The qualifying fee must be:

- Paid by a properly executed check drawn on the campaign account (a personal check, cashier's check, money order, or cash are **not accepted**);
- Made payable to the Manatee County Supervisor of Elections Office;
- In an amount not less than the fee required.

The check must be signed by the campaign treasurer or deputy treasurer. A check signed by a candidate who has not been designated as the treasurer or deputy treasurer is **not accepted**.

The qualifying fee cannot be returned to a candidate unless the candidate withdraws, in writing, **before** the close of qualifying. The withdrawal statement **must contain the candidate's signature**. The withdrawal may be scanned and emailed to info@votemanatee.gov, or faxed to 941-741-3820.

Returned Check

If a candidate's qualifying fee check is returned by the bank for any reason, the filing officer shall immediately notify the candidate. Notwithstanding the end of qualifying, the candidate shall have 48 hours from the time such notification is received, excluding Saturdays, Sundays, and legal holidays, to pay the fee with a cashier's check purchased from funds of the campaign account. Failure to pay the fee as provided in this subparagraph shall disqualify the candidate.

*(§ [105.031\(5\)\(a\)1](#), Fla. Stat., and
Wright v. City of Miami Gardens, 200 So.3d 765 (Fla. S. Ct. 2016))*

Missing or Incomplete Information

If the filing officer receives qualifying paperwork that does not include all required items **prior to the last day of qualifying**, the filing officer shall make a reasonable effort to notify the candidate of the missing or incomplete items and shall inform the candidate that all required items must be received by the close of qualifying.

(§ [99.061\(7\)\(b\)](#) and § [105.031\(5\)\(b\)](#), Fla. Stat.)

Candidates should provide a telephone number and email address on the Candidate Oath where they can be reached for questions about their qualifying paperwork.

Qualifying Status Look-Up

A person's qualifying status as a candidate can be found on the Supervisor of Elections Office website: <https://www.votemanatee.gov/Candidate-Information/Local-Candidates-Committees>.

Chapter 6 – County Commission

Office	Incumbent	Salary <i>(as of July 1, 2023)</i>
Commissioner District 1	James Satcher (R)	\$ 98,743.00
Commissioner District 3	Kevin C. Van Ostenbridge (R)	\$ 98,743.00
Commissioner District 5	Raymond Turner (R)	\$ 98,743.00
Commissioner District 7	George W. Kruse (R)	\$ 98,743.00

Type of election	Partisan. Seats for Single Member Districts 1, 2, 3, 4, and 5 are elected within their Districts. Seats for At Large Districts 6 and 7 are elected Countywide.
Term of office	4 years, beginning November 19, 2024
Election dates	August 20, 2024 – Primary Election November 5, 2024 – General Election
Candidate requirements	<ol style="list-style-type: none"> 1. Be a citizen of the United States of America 2. Be a resident of Manatee County, Florida 3. Be a registered voter in the District for which you are qualifying 4. Be a resident of the District for which you are qualifying at the time of election
Forms required and when they are due	<p>DS-DE forms are maintained by the Florida Department of State, Division of Elections, and are linked on our website: go to www.VoteManatee.gov, click Candidate Information, Candidate Forms, and select the desired form number.</p> <ol style="list-style-type: none"> 1. Form DS-DE 9, Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates; must be filed before opening a campaign account and accepting or spending any funds. 2. Form DS-DE 84, Statement of Candidate; must be filed within 10 days of filing Form DS-DE 9 (above). 3. The appropriate Candidate Oath must be filed during the qualifying period: <ul style="list-style-type: none"> • Form DS-DE 301A (Eff. 10/2023), <i>Candidate Oath State and Local Partisan Office With Party Affiliation</i> • Form DS-DE 301B (Eff. 10/2023), <i>Candidate Oath State and Local Partisan Office Without Party Affiliation</i> • Form DS-DE 301C (Eff. 10/2023), <i>Candidate Oath State and Local Partisan Office Write-In Candidate</i> 4. CE Form 6, Full and Public Disclosure of Financial Interests. All Form 6 filing is electronic, and is administered by and filed with the Florida Commission on Ethics, at https://disclosure.floridaethics.gov. Candidates are urged to allow ample time to complete the e-filing process prior to the qualifying period, when you must present a printed copy of your filed Form 6.

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Qualifying period dates and location	<ul style="list-style-type: none"> • Optional pre-qualifying begins on Tuesday, May 28, 2024 and ends on Friday, June 7, 2024. • Qualifying begins at noon on Monday, June 10, 2024, and ends at noon on Friday, June 14, 2024. • Qualifying takes place at the Manatee County Supervisor of Elections Office, 600 301 Boulevard West, Suite 108, Bradenton, FL 34205-7946.
Qualifying by fee, County Commission Candidate	<ul style="list-style-type: none"> • Party Affiliation Candidate: If choosing to qualify by fee, you must pay \$5,924.58, which is six percent of the salary of the office as of July 1, 2023. • No Party Affiliation Candidate: If choosing to qualify by fee, you must pay \$3,949.72, which is four percent of the salary of the office as of July 1, 2023. Minor party candidates also pay an assessment if one has been levied by their party.
Qualifying by petition, County Commission Candidate	<ul style="list-style-type: none"> • If choosing this option, Form DS-DE 9, Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates, must be filed prior to collecting signatures. Petitions that are signed before the DS-DE 9 filing date are not valid. • The required number of verified signatures is one percent of the number of registered voters residing in the district as of the last General Election (11/22): <ul style="list-style-type: none"> District 1 requires 621 signatures District 5 requires 683 signatures District 3 requires 556 signatures District 7 requires 2,806 signatures • Form DS-DE 104 (Eff. 09/11), <i>Candidate Petition</i>, must be used to obtain signatures of registered voters. You are responsible for reproducing the form to collect individual signatures. • A signature verification fee of 10 cents per name must be paid when the petitions are submitted. • The deadline to submit petitions is prior to noon on Monday, May 13, 2024.
Qualifying by write-in	<ul style="list-style-type: none"> • Any registered voter may become a write-in candidate by completing the filing process during the qualifying period. You are not required to pay a qualifying fee or party assessment, nor to collect petitions. However, you must satisfy certain applicable requirements, including that you be a resident of the district for which you are qualifying at the time of assuming office. • A write-in candidate’s name will not be listed on the ballot. A space will be available on the ballot where voters can write in the name of an officially qualified write-in candidate.

Chapter 7 – Constitutional Offices

Office	Incumbent	Salary <i>(as of July 1, 2023)</i>
Clerk of the Circuit Court and Comptroller	Angelina “Angel” Colonnese (R)	\$ 168,563.00
Property Appraiser	Charles E. Hackney (R)	\$ 168,563.00
Sheriff	Charles R. “Rick” Wells (R)	\$ 204,412.00
Supervisor of Elections	Michael Bennett (R)	\$ 168,563.00
Tax Collector	Ken Burton, Jr. (R)	\$ 168,563.00

Type of election	Partisan. Offices are elected Countywide.
Term of office	4 years, beginning January 7, 2025
Election dates	August 20, 2024 – Primary Election November 5, 2024 – General Election
Candidate requirements	<ol style="list-style-type: none"> 1. Be a citizen of the United States of America 2. Be a resident of Manatee County, Florida at the time of assuming office 3. Be a registered voter in Manatee County, Florida
Forms required and when they are due	<p>DS-DE forms are maintained by the Florida Department of State, Division of Elections, and are linked on our website: go to www.VoteManatee.gov, click Candidate Information, Candidate Forms, and select the desired form number.</p> <ol style="list-style-type: none"> 1. Form DS-DE 9, Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates; must be filed before opening a campaign account and accepting or spending any funds. 2. Form DS-DE 84, Statement of Candidate; must be filed within 10 days of filing Form DS-DE 9 (above). 3. The appropriate Candidate Oath must be filed during the qualifying period: <ul style="list-style-type: none"> • Form DS-DE 301A (Eff. 10/2023), <i>Candidate Oath State and Local Partisan Office With Party Affiliation</i> • Form DS-DE 301B (Eff. 10/2023), <i>Candidate Oath State and Local Partisan Office Without Party Affiliation</i> • Form DS-DE 301C (Eff. 10/2023), <i>Candidate Oath State and Local Partisan Office Write-In Candidate</i> 4. CE Form 6, Full and Public Disclosure of Financial Interests. All Form 6 filing is electronic, and is administered by and filed with the Florida Commission on Ethics, at https://disclosure.floridaethics.gov. Candidates are urged to allow ample time to complete the e-filing process prior to the qualifying period, when you must present a printed copy of your filed Form 6.

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Qualifying by fee, Constitutional Office Candidate	<ul style="list-style-type: none"> • Party Affiliation Candidate: If choosing to qualify by fee, candidates for Sheriff must pay \$12,264.72, and candidates for all other offices must pay \$10,113.78, which is six percent of the salary of the respective offices as of July 1, 2023. • No Party Affiliation Candidate: If choosing to qualify by fee, candidates for Sheriff must pay \$8,176.48, and candidates for all other offices must pay \$6,742.52, which is four percent of the salary of the respective offices as of July 1, 2023. Minor party candidates also pay an assessment if one has been levied by their party.
Qualifying by petition, Constitutional Office Candidate	<ul style="list-style-type: none"> • If choosing this qualifying option, Form DS-DE 9, Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates, must be filed prior to collecting signatures. Petitions that are signed before the DS-DE 9 filing date are not valid. • The required number of verified signatures is 2,806, or one percent of the number of registered voters residing in the entire County as of the last General Election (11/22). • Form DS-DE 104 (Eff. 09/11), <i>Candidate Petition</i>, must be used to obtain signatures of registered voters. You are responsible for reproducing the form to collect individual signatures. • A signature verification fee of 10 cents per name must be paid when the petitions are submitted. • The deadline to submit petitions is prior to noon on Monday, May 13, 2024.
Qualifying by write-in	<ul style="list-style-type: none"> • Any registered voter may become a write-in candidate by completing the filing process during the qualifying period. You are not required to pay a qualifying fee or party assessment, nor to collect petitions. However, you must satisfy certain applicable requirements, including that you be a resident of the district for which you are qualifying at the time of assuming office. • A write-in candidate's name will not be listed on the ballot. A space will be available on the ballot where voters can write in the name of an officially qualified write-in candidate.

Chapter 8 – School Board

Office	Incumbent	Salary <i>(as of July 1, 2023)</i>
Board Member District 1	Gina Messenger	\$ 49,114.00
Board Member District 3	Mary Foreman	\$ 49,114.00

Type of election	Nonpartisan. Single Member District seats are elected within their Districts.
Term of office	4 years, beginning November 19, 2024
Election dates	August 20, 2024 – Primary Election November 5, 2024 – General Election
Candidate requirements	<ol style="list-style-type: none"> 1. Be a citizen of the United States of America 2. Be a registered voter in Manatee County, Florida 3. Be a resident of the District for which you are qualifying at the time of qualifying
Forms required and when they are due	<p>DS-DE forms are maintained by the Florida Department of State, Division of Elections, and are linked on our website: go to www.VoteManatee.gov, click Candidate Information, Candidate Forms, and select the desired form number.</p> <ol style="list-style-type: none"> 1. Form DS-DE 9, Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates; must be filed before opening a campaign account and accepting or spending any funds. 2. Form DS-DE 84, Statement of Candidate; must be filed within 10 days of filing Form DS-DE 9 (above). 3. Form DS-DE 304SB (Eff. 10/2023), <i>Candidate Oath School Board Office;</i> must be filed during the qualifying period. 4. CE Form 6, Full and Public Disclosure of Financial Interests. All Form 6 filing is electronic, and is administered by and filed with the Florida Commission on Ethics, at https://disclosure.floridaethics.gov. Candidates are urged to allow ample time to complete the e-filing process prior to the qualifying period, when <i>you must present a printed copy of your filed Form 6.</i>

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Qualifying period dates and location	<ul style="list-style-type: none"> • Optional pre-qualifying begins on Tuesday, May 28, 2024 and ends on Friday, June 7, 2024. • Qualifying begins at noon on Monday, June 10, 2024, and ends at noon on Friday, June 14, 2024. • Qualifying takes place at the Manatee County Supervisor of Elections Office, 600 301 Boulevard West, Suite 108, Bradenton, FL 34205-7946.
Qualifying by fee, School Board Candidate	<ul style="list-style-type: none"> • If choosing this option, you must pay \$1,964.56, which is four percent of the salary of the office as of July 1, 2023.
Qualifying by petition, School Board Candidate	<ul style="list-style-type: none"> • If choosing this option, Form DS-DE 9, Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates, must be filed prior to collecting signatures. Petitions that are signed before the DS-DE 9 filing date are not valid. • The required number of verified signatures is one percent of the number of registered voters residing in the district as of the last General Election (11/22): District 1 requires 633 signatures District 3 requires 579 signatures • Form DS-DE 104 (Eff. 09/11), <i>Candidate Petition</i>, must be used to obtain signatures of registered voters. You are responsible for reproducing the form to collect individual signatures. • A signature verification fee of 10 cents per name must be paid when the petitions are submitted. • The deadline to submit petitions is prior to noon on Monday, May 13, 2024.
Qualifying by write-in	<ul style="list-style-type: none"> • Any registered voter may become a write-in candidate by completing the filing process during the qualifying period. You are not required to pay a qualifying fee or party assessment, nor to collect petitions. However, you must satisfy certain applicable requirements, including that you be a resident of the district for which you are qualifying at the time of assuming office. • A write-in candidate’s name will not be listed on the ballot. A space will be available on the ballot where voters can write in the name of an officially qualified write-in candidate.

Chapter 9 – Special Taxing Districts

Community Development Districts (CDDs)			
District Name	Board Member Seat and Incumbent	District Name	Board Member Seat and Incumbent
Artisan Lakes	2 – Deanna Zaenglein 3 – Carol Sciarabba	Lakewood Ranch 5	1 – David L. Emison 2 – Steven Peters 4 – Thomas E. Leavey
Brookstone	1 – Ryan Zook 3 – Hal Lutz	Lakewood Ranch 6	4 – Sandra Keenan 5 – E. Wayne Turnblom
Copperstone	4 – Gerard Litrenta III 5 – Ryan H. Stulman	Lexington	1 – David Staples 2 – Greg Karpinsky
Cross Creek	3 – Connor Chambers 4 – Kathy Beccia	Palma Sola Trace	4 – Mike Coury 5 – William Diamond
Forest Creek	1 – Sarah Ashley 2 – Todd A. Kuehn 3 – Joseph K. DeWitt	Palms of Terra Ceia Bay	2 – Barbara E. Gard 4 – Charles Weidner
Greyhawk Landing	2 – Scott Jacuk 4 – Gregory T. Perra	Sanctuary Cove	1 – Patricia Vanderveer 5 – Linda Svenson
Harbourage at Braden River	1 – Michael Malik 2 – Brenda Landers	Silverleaf	3 – Jackie Miller 5 – Jonathan Decker
Harrison Ranch	4 – Geoffery B. Cordes 5 – Thomas Benton	Summer Woods	1 – Candice Smith 2 – Roger Aman
Heritage Harbour North	2 – Pauline R. Tasler 4 – Michael L. Fisher	Tara	2 – Peyton P. Phillips 4 – George Darby Connor
Heritage Harbour South	1 – Robin Spencer 2 – Philip Frankel 4 – Thomas Bakalar	Trevesta	4 – Lauren Schrandt 5 – Jim Harvey
Lakewood Ranch 1	2 – L. Robert Dapper 4 – Alan Roth	University Place	2 – Denise Broynhill 4 – William Poole 5 – Tamara L. Cashi
Lakewood Ranch 2	1 – Michael L. Finney 2 – Donald R. Avolio 3 – Peter M. Bokach	Waterlefe	2 – Sydney Xinos 4 – Richard Eugene Carroll
Lakewood Ranch 4	4 – Michael J. Griffin 5 – James J. Murphy	Waters Edge	2 – Stacy B. Jessee 3 – Chelsea N. Sluizer
		Willow Walk	4 – Shaun Chapdelaine 5 – Michelle Watts

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Fire Districts			
District Name	Board Member Seat and Incumbent	District Name	Board Member Seat and Incumbent
Cedar Hammock	1 – Samuel Anderson (Andy) Reasoner 3 – Marnie E. Matarese 5 – John Stevens	Parrish	2 – Edward Chitty 3 – Kevin Webb <i>Appointed until 2024 General Election</i> 4 – John Z. Griesi
Duette	1 – Kelli O’Connor Stoddard <i>Appointed until 2024 General Election</i> 2 – Linda O’Connor 4 – Betty L. Stewart	Southern Manatee	2 – Daniel J. Center 4 – James J. Cena
East Manatee	2 – Bob Conley 4 – Derek Foss	West Manatee	1 – Larry Jennis 5 – Robert C. Bennett
North River	2 – Paul Pitcher 4 – Harry L. Blenker 5 – Amy C. Willis 6 – Scott R. Smith		

Manatee County Mosquito Control District (MCMCD)	
Office	Incumbent
Commissioner – Group 2	Michael Daugherty

Manatee River Soil and Water Conservation District (MRSWCD)	
Office	Incumbent
Board of Supervisors Member – Group 1	Mike Ingram <i>Appointed until 2024 General Election</i>
Board of Supervisors Member – Group 2	Ben King
Board of Supervisors Member – Group 4	Paul Howard <i>Appointed</i>
Board of Supervisors Member – Group 5	Buddy Keen

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Special Taxing Districts *(cont'd)*

Type of election	Nonpartisan. Seats are elected within their Districts.
Term of office	4 years; start date varies by District
Election date	November 5, 2024 – General Election
Candidate requirements	<ol style="list-style-type: none"> 1. Be a citizen of the United States of America 2. Be a registered voter in Manatee County, Florida 3. Be a resident of the District for which you are qualifying
Forms required and when they are due	<p>DS-DE forms are maintained by the Florida Department of State, Division of Elections, and are linked on our website: go to www.VoteManatee.gov, click Candidate Information, Candidate Forms, and select the desired form number.</p> <ol style="list-style-type: none"> 1. Form DS-DE 9, Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates; must be filed before opening a campaign account and accepting or spending any funds Note: If you do not collect contributions, and your only expense is the qualifying fee or petition signature verification fee, you are not required to appoint a Campaign Treasurer nor designate a Campaign Depository; however, you must still file this form. Your qualifying fee is not required to be paid from a campaign account. 2. Form DS-DE 84, Statement of Candidate; must be filed within 10 days of filing Form DS-DE 9 (above) 3. Form DS-DE 302NP (Eff. 10/2023), <i>Candidate Oath Nonpartisan Office;</i> must be filed during the qualifying period 4. CE Form 1, Statement of Financial Interests. All Form 1 filing is electronic, and is administered by and filed with the Florida Commission on Ethics, at https://disclosure.floridaethics.gov. Candidates are urged to allow ample time to complete the e-filing process prior to the qualifying period, when you must present a printed copy of your filed Form 1.
Qualifying period dates and location	<ul style="list-style-type: none"> • Optional pre-qualifying begins on Tuesday, May 28, 2024 and ends on Friday, June 7, 2024. • Qualifying begins at noon on Monday, June 10, 2024, and ends at noon on Friday, June 14, 2024. • Qualifying takes place at the Manatee County Supervisor of Elections Office, 600 301 Boulevard West, Suite 108, Bradenton, FL 34205-7946.

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**Qualifying by fee,
Special Taxing
District Candidate**

- If choosing this option, you must pay **\$25.00**.

**Qualifying
by petition,
Special Taxing
District Candidate**

- If choosing this option, **Form DS-DE 9**, *Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates*, must be filed **prior to collecting signatures**. Petitions that are signed before the DS-DE 9 filing date are not valid.
- The required number of signatures is **25**.
- **Form DS-DE 104** (Eff. 09/11), *Candidate Petition*, must be used to obtain signatures of registered voters who are residents of the District for which you are qualifying. You are responsible for reproducing the form to collect individual signatures.
- A signature verification fee of **10 cents per name** must be paid when the petitions are submitted. If you cannot pay this fee without imposing an undue burden on your resources, you may have the fee waived by filing **Form DS-DE 19A** (11/2/2021), *Affidavit of Undue Burden*, available at <https://dos.fl.gov/elections/forms-publications/forms/>.
- The deadline to submit petitions is **prior to noon on Monday, May 13, 2024**.

Chapter 10 – City of Anna Maria

Office	Incumbent	Salary <i>(as of July 1, 2023)</i>
Mayor	Daniel W. Murphy	\$ 19,600.00
City Commissioner	Doris “Seanie” Sebring	\$ 4,800.00
City Commissioner	Mark Short	\$ 4,800.00

Type of election	Nonpartisan. Office seats are elected within the City of Anna Maria.
Term of office	2 years, beginning November 21, 2024
Election date	November 5, 2024 – General Election
Candidate requirements	<ol style="list-style-type: none"> 1. Be a citizen of the United States of America 2. Be a registered voter in Manatee County, Florida 3. Be a resident of the City of Anna Maria for a period of two years prior to qualifying for office
Forms required and when they are due	<p>DS-DE forms are maintained by the Florida Department of State, Division of Elections, and are linked on our website: go to www.VoteManatee.gov, click Candidate Information, Candidate Forms, and select the desired form number.</p> <ol style="list-style-type: none"> 1. Form DS-DE 9, Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates; must be filed before opening a campaign account and accepting or spending any funds 2. Form DS-DE 84, Statement of Candidate; must be filed within 10 days of filing Form DS-DE 9 (above) 3. Form DS-DE 302NP (Eff. 10/2023), Candidate Oath Nonpartisan Office; must be filed during the qualifying period 4. CE Form 6, Full and Public Disclosure of Financial Interests. All Form 6 filing is electronic, and is administered by and filed with the Florida Commission on Ethics, at https://disclosure.floridaethics.gov. Candidates are urged to allow ample time to complete the e-filing process prior to the qualifying period, when you must present a printed copy of your filed Form 6.

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Qualifying period dates and location

- Optional **pre-qualifying** begins on Tuesday, May 28, 2024 and ends on Friday, May 31, 2024.
- **Qualifying** begins at noon on Monday, June 3, 2024, and ends at noon on Friday, June 14, 2024.
- Qualifying takes place at the **Manatee County Supervisor of Elections Office, 600 301 Boulevard West, Suite 108, Bradenton, FL 34205.**

Qualifying requirements for City of Anna Maria Candidate

Option 1 – All items due during qualifying

- Pay an Election Assessment Fee of **\$196.00 for Mayor** or **\$48.00 for Commissioner**, which is one percent of the annual salary of the respective offices as of July 1, 2023.
- **AND** submit **10 petition signatures** of registered voters who are residents of the City of Anna Maria. The petition form is available at the Supervisor of Elections Office.
- **AND** submit a **Candidate Residency Affidavit**. The affidavit form is available at the Supervisor of Elections Office.

Option 2 – All items due during qualifying

- File an **Affidavit of Undue Burden**, which eliminates the requirement to pay an Election Assessment Fee. The affidavit form is available at the Supervisor of Elections Office.
- **AND** submit **10 petition signatures** of registered voters who are residents of the City of Anna Maria. The petition form is available at the Supervisor of Elections Office.
- **AND** submit a **Candidate Residency Affidavit**. The affidavit form is available at the Supervisor of Elections Office.

Chapter 11 – City of Bradenton

Office	Incumbent	Salary <i>(as of July 1, 2023)</i>
Mayor	Gene Brown	\$ 75,764.78
City Councilor Ward 1	Jayne Kocher	\$ 37,882.52
City Councilor Ward 5	Pamela M. Coachman	\$ 37,882.52

Type of election Nonpartisan. Office seats are elected within the City of Bradenton.

Term of office 4 years, beginning January 7, 2025

Election date November 5, 2024 – General Election

Candidate requirements

1. Be a citizen of the United States of America
2. Be a registered voter in Manatee County, Florida; a City Council candidate must be registered to vote in the Ward for which they qualify
3. Be a resident of the City of Bradenton for a period of 30 days prior to the first day of qualifying for office

Forms required and when they are due

DS-DE forms are maintained by the Florida Department of State, Division of Elections, and are linked on our website: go to www.VoteManatee.gov, click Candidate Information, Candidate Forms, and select the desired form number.

1. **Form DS-DE 9, Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates;** must be filed before opening a campaign account and accepting or spending any funds
2. **Form DS-DE 84, Statement of Candidate;** must be filed within 10 days of filing Form DS-DE 9 (above)
3. **Form DS-DE 302NP** (Eff. 10/2023), *Candidate Oath Nonpartisan Office;* must be filed during the qualifying period
4. **CE Form 6, Full and Public Disclosure of Financial Interests. All Form 6 filing is electronic,** and is administered by and filed with the Florida Commission on Ethics, at <https://disclosure.floridaethics.gov>. Candidates are urged to allow ample time to complete the e-filing process prior to the qualifying period, when ***you must present a printed copy of your filed Form 6.***

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Qualifying period dates and location

- Optional **pre-qualifying** begins on Tuesday, May 28, 2024 and ends on Friday, June 7, 2024.
- **Qualifying** begins at noon on Monday, June 10, 2024, and ends at noon on Friday, June 14, 2024.
- Qualifying takes place at the **Manatee County Supervisor of Elections Office, 600 301 Boulevard West, Suite 108, Bradenton, FL 34205-7946.**

Qualifying requirements for City of Bradenton Candidate

Option 1 – All items due during qualifying

- Pay an Election Assessment Fee of **\$757.65 for Mayor** or **\$378.83 for Commissioner**, which is one percent of the annual salary of the respective offices as of July 1, 2023.
- **AND** submit **25 petition signatures** of registered voters who are residents of the City of Bradenton Ward in which you are seeking office. **Form DS-DE 104** (Eff. 09/11), *Candidate Petition*, must be used to obtain signatures. You are responsible for reproducing the form to collect individual signatures.

Option 2 – All items due during qualifying

- File an **Affidavit of Undue Burden**, which eliminates the requirement to pay an Election Assessment Fee. The affidavit form is available at the Supervisor of Elections Office.
- **AND** submit **25 petition signatures** of registered voters who are residents of the City of Bradenton Ward in which you are seeking office. **Form DS-DE 104** (Eff. 09/11), *Candidate Petition*, must be used to obtain signatures. You are responsible for reproducing the form to collect individual signatures.

Chapter 12 – City of Bradenton Beach

Office	Incumbent	Salary <i>(as of July 1, 2023)</i>
City Commissioner Ward 2	Marilyn Maro	\$ 4,800.00
City Commissioner Ward 4	Ralph Cole	\$ 4,800.00

Type of election	Nonpartisan. Office seats are elected within the City of Bradenton Beach.
Term of office	2 years, beginning November 18, 2024
Election date	November 5, 2024 – General Election
Candidate requirements	<ol style="list-style-type: none"> 1. Be a citizen of the United States of America 2. Be a registered voter in Manatee County, Florida 3. Be a resident of the City of Bradenton Beach for a period of 12 months prior to qualifying for office 4. Be a resident of the Ward for which the office is sought

Forms required and when they are due	<p>DS-DE forms are maintained by the Florida Department of State, Division of Elections, and are linked on our website: go to www.VoteManatee.gov, click Candidate Information, Candidate Forms, and select the desired form number.</p> <ol style="list-style-type: none"> 1. Form DS-DE 9, Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates; must be filed before opening a campaign account and accepting or spending any funds 2. Form DS-DE 84, Statement of Candidate; must be filed within 10 days of filing Form DS-DE 9 (above) 3. Form DS-DE 302NP (Eff. 10/2023), <i>Candidate Oath Nonpartisan Office;</i> must be filed during the qualifying period 4. CE Form 6, Full and Public Disclosure of Financial Interests. All Form 6 filing is electronic, and is administered by and filed with the Florida Commission on Ethics, at https://disclosure.floridaethics.gov. Candidates are urged to allow ample time to complete the e-filing process prior to the qualifying period, when <i>you must present a printed copy of your filed Form 6.</i>
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**Qualifying period
dates and location**

- Optional **pre-qualifying** begins on Tuesday, May 28, 2024 and ends on Friday, June 7, 2024.
- **Qualifying** begins at noon on Monday, June 10, 2024, and ends at noon on Friday, June 14, 2024.
- Qualifying takes place at the **Manatee County Supervisor of Elections Office, 600 301 Boulevard West, Suite 108, Bradenton, FL 34205-7946.**

**Qualifying
requirements
for City of
Bradenton Beach
Candidate**

Option 1 – All items due during qualifying

- Pay an Election Assessment Fee of **\$48.00 for Commissioner**, which is one percent of the annual salary of the office as of July 1, 2023.
- **AND** submit a **Candidate Residency Affidavit**. The affidavit form is available at the Supervisor of Elections Office.

Option 2 – All items due during qualifying

- File an **Affidavit of Undue Burden**, which eliminates the requirement to pay an Election Assessment Fee. The affidavit form is available at the Supervisor of Elections Office.
- **AND** submit a **Candidate Residency Affidavit**. The affidavit form is available at the Supervisor of Elections Office.

Chapter 13 – City of Holmes Beach

Office	Incumbent	Salary <i>(as of July 1, 2023)</i>
Mayor	Judy Titsworth	\$ 28,160.00
City Commissioner	Daniel Diggins	\$ 8,080.00
City Commissioner	Greg Kerchner	\$ 8,080.00

Type of election	Nonpartisan. Office seats are elected within the City of Holmes Beach.
Term of office	2 years, beginning November 18, 2024
Election date	November 5, 2024 – General Election
Candidate requirements	<ol style="list-style-type: none"> 1. Be a citizen of the United States of America 2. Be a registered voter in Manatee County, Florida 3. Be a resident of the City of Holmes Beach for a period of two years prior to qualifying for office
Forms required and when they are due	<p>DS-DE forms are maintained by the Florida Department of State, Division of Elections, and are linked on our website: go to www.VoteManatee.gov, click Candidate Information, Candidate Forms, and select the desired form number.</p> <ol style="list-style-type: none"> 1. Form DS-DE 9, Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates; must be filed before opening a campaign account and accepting or spending any funds 2. Form DS-DE 84, Statement of Candidate; must be filed within 10 days of filing Form DS-DE 9 (above) 3. Form DS-DE 302NP (Eff. 10/2023), <i>Candidate Oath Nonpartisan Office;</i> must be filed during the qualifying period 4. CE Form 6, Full and Public Disclosure of Financial Interests. All Form 6 filing is electronic, and is administered by and filed with the Florida Commission on Ethics, at https://disclosure.floridaethics.gov. Candidates are urged to allow ample time to complete the e-filing process prior to the qualifying period, when you must present a printed copy of your filed Form 6.

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Qualifying period dates and location

- Optional **pre-qualifying** begins on Tuesday, May 28, 2024 and ends on Friday, June 7, 2024.
- **Qualifying** begins at noon on Monday, June 10, 2024, and ends at noon on Friday, June 14, 2024.
- Qualifying takes place at the **Manatee County Supervisor of Elections Office, 600 301 Boulevard West, Suite 108, Bradenton, FL 34205-7946.**

Qualifying requirements for City of Holmes Beach Candidate

Option 1 – All items due during qualifying

- Pay an Election Assessment Fee of **\$281.60 for Mayor** or **\$80.80 for Commissioner**, which is one percent of the annual salary of the respective offices as of July 1, 2023.
- **AND** submit **15 petition signatures** of registered voters who are residents of the City of Holmes Beach. The petition form is available at the Supervisor of Elections Office.
- **AND** submit a **Candidate Residency Affidavit**. The affidavit form is available at the Supervisor of Elections Office.

Option 2 – All items due during qualifying

- File an **Affidavit of Undue Burden**, which eliminates the requirement to pay an Election Assessment Fee. The affidavit form is available at the Supervisor of Elections Office.
- **AND** submit **15 petition signatures** of registered voters who are residents of the City of Holmes Beach. The petition form is available at the Supervisor of Elections Office.
- **AND** submit a **Candidate Residency Affidavit**. The affidavit form is available at the Supervisor of Elections Office.

Chapter 14 – City of Palmetto

Office	Incumbent	Salary <i>(as of July 1, 2023)</i>
Mayor	Shirley Groover Bryant	\$ 75,000.00
City Commissioner At Large 1	Sheldon Jones	\$ 18,000.00
City Commissioner At Large 2	Tamara K. Cornwell	\$ 18,000.00

Type of election Nonpartisan. Seats for Single Member Wards 1, 2, and 3 are elected within their Wards. Seats for At Large 1 and 2, and Mayor, are elected Citywide.

Term of office 4 years, beginning November 18, 2024

Election date November 5, 2024 – General Election

Candidate requirements

1. Be a citizen of the United States of America
2. Be a registered voter in Manatee County, Florida
3. Be a legal resident within the corporate limits of the City of Palmetto for a period of 365 consecutive days immediately prior to the last day of qualifying for office
4. A City Commission Ward candidate must also be a legal resident of the Ward in which they are qualifying for office.

Forms required and when they are due **DS-DE forms** are maintained by the Florida Department of State, Division of Elections, and are linked on our website: go to www.VoteManatee.gov, click Candidate Information, Candidate Forms, and select the desired form number.

1. **Form DS-DE 9, Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates;** must be filed before opening a campaign account and accepting or spending any funds
2. **Form DS-DE 84, Statement of Candidate;** must be filed within 10 days of filing Form DS-DE 9 (above)
3. **Form DS-DE 302NP** (Eff. 10/2023), *Candidate Oath Nonpartisan Office;* must be filed during the qualifying period
4. **CE Form 6, Full and Public Disclosure of Financial Interests. All Form 6 filing is electronic,** and is administered by and filed with the Florida Commission on Ethics, at <https://disclosure.floridaethics.gov>. Candidates are urged to allow ample time to complete the e-filing process prior to the qualifying period, when ***you must present a printed copy of your filed Form 6.***

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<p>Qualifying period dates and location</p>	<ul style="list-style-type: none"> • Optional pre-qualifying begins on Tuesday, May 28, 2024 and ends on Friday, June 7, 2024. • Qualifying begins at noon on Monday, June 10, 2024, and ends at noon on Friday, June 14, 2024. • Qualifying takes place at the Manatee County Supervisor of Elections Office, 600 301 Boulevard West, Suite 108, Bradenton, FL 34205-7946.
<p>Qualifying requirements for City of Palmetto Candidate</p>	<p>Option 1 – All items due during qualifying</p> <ul style="list-style-type: none"> • Pay a qualifying fee of \$25.00. • AND pay an Election Assessment Fee of \$750.00 for Mayor or \$180.00 for Commissioner, which is one percent of the annual salary of the respective offices as of July 1, 2023. <p>Option 2 – All items due during qualifying</p> <ul style="list-style-type: none"> • In lieu of paying a qualifying fee of \$25.00, submit petition signatures: <ul style="list-style-type: none"> – The required number of signatures is one percent of the number of registered voters residing in the City of Palmetto as of the last General Election (11/22): Mayor = 82 At Large 1 = 82 At Large 2 = 82 – Form DS-DE 104 (Eff. 09/11), <i>Candidate Petition</i>, must be used to obtain signatures. You are responsible for reproducing the form to collect individual signatures. – A signature verification fee of 10 cents per name must be paid when the petitions are submitted. If you cannot pay this fee without imposing an undue burden on your resources, you may have the fee waived by filing Form DS-DE 19A (11/2/2021), <i>Affidavit of Undue Burden</i>, available at https://dos.myflorida.com/elections/forms-publications/forms/. – The deadline to submit petitions is prior to noon on Monday, May 13, 2024. • AND in lieu of paying the Election Assessment Fee of \$750.00 for Mayor or \$180.00 for Commissioner, file an Affidavit of Undue Burden, which eliminates the requirement to pay an Election Assessment Fee. The affidavit form is available at the Supervisor of Elections Office.

2024 Calendar – Election Cycle Activities

Activity	Candidate Qualifying	Book Closing <i>(Voter Registration Deadline)</i>	Election Day
Presidential Preference Primary (PPP) Election	- - -	Midnight Tuesday February 20, 2024	7:00 am – 7:00 pm Tuesday March 19, 2024
Town of Longboat Key Election	Sunday October 1, 2023 – TO – Noon, Monday November 20, 2023		
First qualifying period, for: • US Senator • US Representatives • State Attorney (except 20th Circuit) • Public Defender (except 20th Circuit) • Circuit Court Judges	Noon, Monday April 22, 2024 – TO – Noon, Friday April 26, 2024 <i>Optional Pre-Qualifying*</i> <i>April 8–19, 2024</i>	- - -	- - -
City of Anna Maria Election	Noon, Monday June 3, 2024 – TO – Noon, Friday June 14, 2024 <i>Optional Pre-Qualifying*</i> <i>May 28 – 31, 2024</i>	Midnight Monday October 7, 2024	7:00 am – 7:00 pm Tuesday November 5, 2024
Second qualifying period, for: • State Senator • State Representatives • Multi-County Special Districts • County and District Offices	Noon, Monday June 10, 2024 – TO – Noon, Friday June 14, 2024 <i>Optional Pre-Qualifying*</i> <i>May 28 – June 7, 2024</i>	- - -	- - -
City of Bradenton Election	<i>Optional Pre-Qualifying*</i> <i>May 28 – June 7, 2024</i>	Midnight Monday October 7, 2024	7:00 am – 7:00 pm Tuesday November 5, 2024
City of Bradenton Beach Election			
City of Holmes Beach Election			
City of Palmetto Election			

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2024 Calendar – Election Cycle Activities *(cont'd)*

Activity	Candidate Qualifying	Book Closing <i>(Voter Registration Deadline)</i>	Election Day
Primary Election	- - -	Midnight Monday July 22, 2024	7:00 am – 7:00 pm Tuesday August 20, 2024
General Election	- - -	Midnight Monday October 7, 2024	7:00 am – 7:00 pm Tuesday November 5, 2024

* The **optional pre-qualifying period** is an opportunity for candidates to avoid the rush of the one-week actual qualifying period by completing all the steps early: “...a qualifying office may accept and hold qualifying papers submitted not earlier than 14 days prior to the beginning of the qualifying period, to be processed and filed during the qualifying period” (§ 99.061(8), *Fla. Stat.*). Papers submitted during the pre-qualifying period are subject to the same requirements of the qualifying period, which are prescribed in Section 99.061(7)(a), *Florida Statutes*.

2024 Calendar – Campaign Finance Reporting Periods and Filing Deadlines

Reporting periods and due dates for each election cycle are determined according to statute (*§ 106.07, Fla. Stat.*). The deadline to file each of this cycle’s reports is given below; however, **reports may be submitted as early as the first day after the end of the specified period**. Filing sooner rather than later allows time to make any changes needed and still submit the report before its deadline.

Report Code	Reporting Period	Deadline to File <i>(by midnight, at the end of this day)</i>
2024-Q1	January 1 – March 31, 2024	April 10, 2024 <i>Wednesday</i>
2024-Q2	April 1 – May 31, 2024	June 10, 2024 <i>Wednesday</i>
2024-P1	June 1 – June 14, 2024	June 21, 2024 <i>Friday</i>
2024-P2	June 15 – 28, 2024	July 5, 2024 <i>Friday</i>
2024-P3	June 29 – July 12, 2024	July 19, 2024 <i>Friday</i>
2024-P4	July 13 – 19, 2024	July 26, 2024 <i>Friday</i>
2024-P5	July 20 – 26, 2024	August 2, 2024 <i>Friday</i>
2024-P6	July 27 – August 2, 2024	August 9, 2024 <i>Friday</i>
2024-P7	August 3 – 15, 2024	August 16, 2024 <i>Friday</i>
2024-G1	August 16 – 23, 2024	August 30, 2024 <i>Friday</i>
2024-G2	August 24 – September 6, 2024	September 13, 2024 <i>Friday</i>
2024-G3	September 7 – 20, 2024	September 27, 2024 <i>Friday</i>
2024-G4	September 21 – October 4, 2024	October 11, 2024 <i>Friday</i>
2024-G5	October 5 – 18, 2024	October 25, 2024 <i>Friday</i>
2024-G6	October 19 – 31, 2024	November 1, 2024 <i>Friday</i>
2024-TR-A	April 1 – July 25, 2024	July 25, 2024 <i>Thursday</i>
2024-TR-J	June 15 – September 12, 2024	September 12, 2024 <i>Thursday</i>
2024-TR-P	August 16 – November 18, 2024	November 18, 2024 <i>Monday</i>
2024-TR-G	November 1, 2024 – February 3, 2025	February 3, 2025 <i>Monday</i>

Termination Report (TR)

From the day that a candidate either: withdraws their candidacy; becomes unopposed; is defeated in an election; or is elected to office, they have 90 days to dispose of the funds remaining in their campaign account, close the account, and submit their final campaign financial report (*§ 106.141, Fla. Stat.*). When a candidate meets any of these conditions, the appropriate TR will be added to their Candidate Login report list, and they will be notified of the filing deadline.

Information and Resources

Canvassing Board Meetings

A minimum of three Canvassing Board meetings are convened for each election. Meetings are held before, during, and after an election in accordance with statute, for purposes including:

- Logic and Accuracy Test of Tabulating Equipment
- Canvass of Vote By Mail Ballot Voter’s Certificates
- Manual Audit of Election Results

Meeting dates are announced in advance of each election, and the schedule is posted on our website and published in local media.

The Canvassing Board for **countywide elections** consists of the Supervisor of Elections, a County Court Judge, and a County Commissioner. For **municipal and special district elections**, the Canvassing Board consists of the Supervisor of Elections and Representatives appointed by those bodies. In all cases, alternates are used when required. Canvassing Board meetings are open to the public, candidates, and the media.

Countywide Election	Election Date
Presidential Preference Primary Election , including: •Town of Longboat Key <i>(not needed in 2024)</i>	March 19, 2024
Primary Election	August 20, 2024
General Election , including Cities of: •Anna Maria •Bradenton •Bradenton Beach •Holmes Beach •Palmetto	November 5, 2024

Data Request – Registered Voter Information

A candidate may request public information about Manatee County registered voters for campaigning purposes. The *Manatee County Data Process / Map Request Form* can be found at votemanatee.gov, Candidate Information, Voter Registration Data Requests, and scroll down the page for the link to *Data Request Form*. The SOE Office can provide voter lists sorted by:

- Political party
- Registration date
- Residence, including: senatorial, legislative, and county commission district; voting precinct; and individual street
- Voting history
- Age
- Race
- Sex

Data is available in the formats shown below. Thumb Drive orders are payable upon receipt, and must be paid from a campaign account. However, a deposit is required for large orders.

Data Format	Cost
Thumb Drive (TD)	\$ 30.00 each
Excel or text file delivered via email (small data files)	No charge
Excel or text file retrievable from our website (large data files)	No charge

Data Request – Maps

Visit VoteManatee.gov, *Maps*, to view or download detailed district and precinct maps.

The following printed, color-coded maps are available from the SOE Office for campaigning purposes. The *Manatee County Data Process / Map Request Form* can be found at votemanatee.gov, Candidate Information, Voter Registration Data Requests, and scroll down the page for the link to *Data Request Form*. Allow three business days for production; payment due upon receipt:

- Florida House of Representatives Districts
- Florida Senate Districts
- Manatee County Board of County Commissioners Districts
- Manatee County Fire Districts
- Special Taxing Districts
- Voting Precincts; individual or countywide

Map Size	Cost
11" x 17"	\$ 2.50 each
18" x 24"	\$ 10.00 each
24" x 36"	\$ 15.00 each

Special-request maps are available, and prices are based on the type of map and the production time required. As they take longer to create, please order well in advance of the date needed.

Data Request – Vote By Mail Request Information

A list of voters signed up for Vote By Mail may be requested and received by only the following entities:

- A candidate who has qualified and has opposition
 - The list is available only after the qualifying period has ended and the candidate is determined to have opposition for the office.
 - The list covers only the areas of the county where the candidate is on the ballot.
- A canvassing board
- An election official
- A political party official
- A registered committee of continuous existence
- A registered political committee

The authorized requester must complete and submit the application found at votemanatee.gov, Candidate Information, Voter Registration Data Requests, and scroll down the page for the link to *Manatee County Supervisor of Elections Access Application for Vote By Mail Request Information*.

Useful Links

Organization	Contact	Topic
City of Anna Maria	cityofannamaria.com 941-708-6132	City charter and local government info; call and select Code Enforcement Dept. to ask about signage rules
City of Bradenton	bradentonfl.gov 941-932-9463	City charter, local government info, and signage rules
City of Bradenton Beach	cityofbradentonbeach.com 941-778-1005	City charter and local government info; call and select Code Enforcement Dept. to ask about signage rules
City of Holmes Beach	holmesbeachfl.org 941-708-5800	City charter and local government info; call and select Code Compliance Dept. to ask about signage rules
City of Palmetto	palmettofl.org 941-723-4570	City charter, local government info, and signage rules
Florida Commission on Ethics	ethics.state.fl.us	Financial disclosure Forms 1 and 6 required for candidates
Florida Department of State, Division of Elections	dos.myflorida.com/elections	Official information about elections in Florida; DS-DE forms required for candidates
Florida Legislature	leg.state.fl.us	Access the Florida Statutes; Chapters 97–107 cover Electors and Elections; Chapter 106 is Campaign Financing
Manatee County Code Enforcement	941-748-2071	Call for current County signage dos and don'ts according to ordinance
Manatee County Supervisor of Elections Office	votemanatee.gov	Access to Candidate Login; candidate and election details
Town of Longboat Key	longboatkey.org 941-316-1999	City charter, local government info, and signage rules

Glossary

Campaign Fund Raiser

§ 106.011(1), Fla. Stat.

An event held to raise funds to be used in a campaign for public office.

Campaign Treasurer

§ 106.011(2), Fla. Stat.

An individual appointed by a candidate or political committee as provided in Chapter 106, *Florida Statutes*.

Election

§ 106.011(7), Fla. Stat.

A primary election, special primary election, general election, special election, or municipal election held in this state for the purpose of nominating or electing candidates to public office, choosing delegates to the national nominating conventions of political parties, selecting a member of a political party executive committee, or submitting an issue to the electors for their approval or rejection.

Filing Officer

§ 106.011(11), Fla. Stat.

The person before whom a candidate qualifies, or the agency or officer with whom a political committee or an electioneering communications organization registers.

General Election

§ 97.021(17), Fla. Stat.

An election held on the first Tuesday after the first Monday in November in the even-numbered years, for the purpose of filling national, state, county, and district offices and for voting on constitutional amendments not otherwise provided for by law.

In-kind Contribution

*§ 106.011(5)(a) and
§ 106.055, Fla. Stat.*

A contribution having an attributable monetary value in any form, made for the purpose of influencing the results of an election or making an electioneering communication.

Nonpartisan Office

§ 97.021(23), Fla. Stat.

An office for which a candidate is prohibited from campaigning or qualifying for election or retention in office based on party affiliation.

Office Account

§ 106.141(5), Fla. Stat.

An account into which a candidate elected to office, or a candidate who will be elected to office by virtue of being unopposed, may transfer any amount of the funds on deposit in their campaign account up to the limits given in Section 106.141(5)(a-g), *Florida Statutes*.

An Office Account is to be used only for legitimate expenses in connection with the candidate's public office.

Partisan Office	An office for which a candidate campaigns, or qualifies for election or retention in office, based on party affiliation.
Petition Process <i>§ 99.095, Fla. Stat.</i>	<p>A method of qualifying for office in lieu of paying a fee and party assessment. A candidate must obtain and submit to the SOE Office for verification a predetermined number of voter signatures on <i>Candidate Petitions (FORM DS-DE 104)</i>.</p> <p>Petition verification costs 10 cents per signature, payable to the SOE Office from the candidate’s campaign.</p>
Political Advertisement <i>§ 106.011(15), Fla. Stat.</i>	A paid expression in any communications medium, whether radio, television, newspaper, magazine, periodical, campaign literature, direct mail, or display, or by means other than the spoken word in direct conversation, which expressly advocates the election or defeat of a candidate or the approval or rejection of an issue.
Primary Election <i>§ 97.021(31), Fla. Stat.</i>	An election held preceding the general election for the purpose of nominating a party nominee to be voted for in the general election to fill a national, state, county or district office.
Qualifying period <i>§ 99.061, Fla. Stat.</i>	The dates set by law during which a candidate submits to their Filing Officer the final paperwork and any applicable fees required to meet the qualifications for their candidacy.
SOE Office	Refers in this document specifically to the Manatee County Supervisor of Elections Office.
Unopposed Candidate <i>§ 106.011(18), Fla. Stat.</i>	<p>A candidate for nomination or election to an office who, after the last day on which a person, including a write-in candidate, may qualify, is without opposition in the election at which the office is to be filled or who is without such opposition after such date as a result of a primary election or of withdrawal by other candidates seeking the same office.</p> <p>A candidate is not an unopposed candidate if there is a vacancy to be filled under Section 100.111(3), <i>Florida Statutes</i>; if there is a legal proceeding pending regarding the right to a ballot position for the office sought by the candidate; or if the candidate is seeking retention as a justice or judge.</p>

